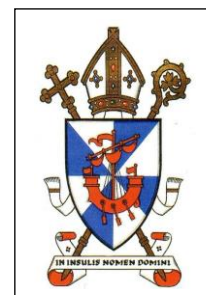


## Diocese Finance Report for the Quarter Ended 31.8.2021



### General Finance Update for the Quarter

- **Diocese statutory accounts to 30.11.20** - draft accounts have been received from RA Clements. These have been reviewed and a list of minor corrections reported to Clements. Final comments are awaited from Trustees prior to final accounts being issued. An extension to the OSCR deadline has been applied for due to the delay in finalising the accounts.
- **Parish year end accounts to 30.11.2021** – Initial work has begun in preparation for the forthcoming year end. Parishes have been contacted to confirm vehicle details as vehicle movements have not been monitored accurately over the past two years, causing issues for the statutory accounts production. Jake is planning to give a presentation at the upcoming Clergy Assembly to explain and discuss the year end Parish return process and subsequent audit requirements incumbent on all parishes. Financial control requirements, for evidence for material bank payment authorisation requests will also be discussed.
- **Audit** – RA Clements have now completed their audit and copy of the audit report has been circulated to the Trustees for their consideration. No material issues were identified.
- **Draft Budget for year ended 30.11.2022** – an initial budget has been drawn up and circulated to the Trustees for consideration and amendment. As part of the process, Diocesan costs and income streams will be examined on an individual basis and adjusted according to anticipated future activity. Currently the levy is still being used as the balancing figure, whilst meetings continue to be held by the working group setup to examine alternative means of raising the diocesan income shortfall.

- **Gift Aid** – claims have been submitted to HMRC for all parishes who have supplied data – the total claim total to-date being **£93,560.91** (see Section 3 schedule for detail). These funds have been fully dispersed back to parishes. No calculation has yet been made for any Diocesan gift aid amounts that may have been included in these parish claims – any amounts therein are likely to be insignificant. The COVID impact can be seen in the reduction of the claim values as compared to 2020. The impact ranges from reductions of 2% to 60%, with total reduction to date of 31%, which mirrors the COVID impact on offertory collections. Not all parishes experienced reductions as some have increased their claim amounts.
- **Parish Finance meetings** – a meeting was held with Portree parish during the quarter with a further meeting with Morar parish confirmed for September. It is intended that future meetings will continue throughout the year with other parishes.

### **Diocese Accounts for the Quarter ended 31.8.2021**

Key points :

#### **Income**

- **Total Income** for the quarter - £72,946. Income is currently 4% greater than budgeted at the half year. £194,424 actual vs £187,721 budgeted, mainly the result of donations, JRS claims and the Catholic Insurance Services membership award of £21,632, received in June.
- **Covid job retention scheme (JRS)**  
The final claim in respect of the furloughed staff member was processed in June. No staff are currently furloughed.
- **Levy income** is as budgeted less 25% relief offered to parishes. In the quarter relief was offered for the months of June and July, funded by the membership award.

- **Special Collections** – continue to be of a much lower level than budgeted. The BCOS collections are currently £1,436, are 24% of the budgeted figure of £6,000, with only one remaining collection (Catholic Education) scheduled for November. Given the BCOS pro-rata charges to date of £5,715, this represents a current shortfall of approximately £4,000 payable by the Diocese.

Additionally, the Diocesan collections are currently £5,092, 42% of the year-to-date budget figure. There are two remaining collections for the Ecclesiastical Student fund and the Diocesan Pastoral fund scheduled for September.

## Expenses

- **Total Expenses** - for the quarter are currently 7% under budget at the half year. £164,059 actual vs £175,670 budget.
- **BCOS expenses** are currently under 37% under budget as relief was offered with no pro-rata being charged in Q2. Pro-rata charges of £3,710 were applied and paid in August.
- **Student college fees** – payment of the final instalment of 13,750 euros, for the academic year 2020/21 was made on 6<sup>th</sup> of July, with additional visa and travel expenses of circa £3,500 being incurred.
- **Sick and retired priests** – pension and accommodation costs continue to be as budgeted. However, the additional, non budgeted expense of the purchase of Fr Colin's car by the Diocese has now been agreed. The transfer value of £8,000 will be paid to the parish of Benbecula in 8 quarterly instalments. The initial £1,000 being paid in early July.
- **Small Mission Fund** – donations were awarded to the parishes of Campbeltown (June - £1000), and Taynuilt, in July and August to alleviate ongoing cashflow issues.
- **Diocesan administration expenses** – £52,343 for the quarter – no significant deviation from budget.

RC Diocese of Argyll and the Isles  
Charity Registration number SC002876

RC Diocese of Argyll & The Isles									
Income & Expenditure for the Quarter Ended 31.8.2021									
	Actual			Actual	YTD	Var	Budget	Budget	
	Jun-21	Jul-21	Aug-21	Q3	Total		YTD	Total	
Income	£	£	£	£	£	%	£	£	
Levy income	12,874	12,874	17,167	42,915	124,869	81%	154,503	206,004	
JRS Grant	485	-	-	485	3,155	372%	849	1,132	
CNET (BCOS) collections	130	-	228	358	1,436	24%	6,000	8,000	
Diocesan Collections	195	842	1,332	2,369	5,092	42%	12,119	16,158	
Dividends from Investments	-	2,738	-	2,738	8,058	98%	8,250	11,000	
Diocesan Gift Aid	-	-	-	-	-		2,250	3,000	
Donations & Legacies	483	835	262	1,580	28,190		3,750	5,000	
Other Income	22,002	400	98	22,500	23,625		-	-	
<b>Total Income</b>	<b>36,170</b>	<b>17,690</b>	<b>19,087</b>	<b>72,946</b>	<b>194,424</b>	<b>104%</b>	<b>187,721</b>	<b>250,294</b>	
<b>Expenditure</b>									
Student - Costs	200	3,431	199	3,830	25,042	116%	21,519	28,692	
Auditor's fees	-	-	-	-	-		-	11,000	
Finance charges and fees	210	210	210	631	1,808	80%	2,250	3,000	
Sick and Retired priests	8,515	9,265	8,515	26,295	75,152	98%	76,838	102,450	
Legal fees	-	-	-	-	-		750	1,000	
Small Missions Fund	1,000	1,000	1,000	3,000	4,000		-		
CNET (BCOS) expenditure	-	-	3,710	3,710	5,715	63%	9,000	12,000	
<b>Diocesan Administration</b>									
Staff Costs	3,536	3,533	3,352	10,420	34,061				
Retired Housekeepers	165	100	100	365	1,615				
Heat, Light & Rates	(101)	99	73	70	5,707				
Travel & Vehicle Expenses	2,402	81	1,625	4,108	5,054				
Postage & Stationery	11	225	-	237	686				
Telephone	404	187	130	720	1,066				
IT & Professional fees	60	60	443	563	1,788				
Repairs and Renewals	-	-	-	-	130				
Housekeeping & Misc Expenses	133	210	58	401	2,345				
<b>Total Diocesan Administration</b>	<b>6,611</b>	<b>4,494</b>	<b>5,779</b>	<b>16,884</b>	<b>52,343</b>	<b>80%</b>	<b>65,313</b>	<b>87,084</b>	
<b>Total Expenditure</b>	<b>16,536</b>	<b>18,401</b>	<b>19,413</b>	<b>54,350</b>	<b>164,059</b>	<b>93%</b>	<b>175,670</b>	<b>245,226</b>	
<b>Surplus / (Deficit)</b>	<b>19,634</b>	<b>(711)</b>	<b>(327)</b>	<b>18,596</b>	<b>30,365</b>		<b>12,051</b>	<b>5,068</b>	